2018-2019 TTC Catalog

AOT 134 Office Communications

Lec: 3.0 Lab: 0 Credit: 3.0

This course develops proficiency in specialized applications of communications in the office environment.

Prerequisite

ENG 100

with a minimum grade of C

or appropriate placement and

AOT 105

or equivalent skills

Corequisite

AOT 110

and

CPT 179

Course Offered

Fall
Spring
Summer

Grade Type

Letter Grade

Division

Business Technology